

## WASHINGTON TWP BD OF ED-02705520 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	WASHINGTON TWP BD OF ED-02705520	126	07/10/2023	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Katie Hunter 07/03/2023 11:56 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Stephanie Stetz 06/29/2023 05:48 PM				
	<p>Application #1289 which included three students at Flocktown Kossman School, was selected and had an invalid case number on 5/31/23 during the Administrative Review. On 5/31/23, Stephanie Stetz, Financial Specialist, called and spoke via phone to the parent/guardian who provided me with the correct case number. Therefore, as of 5/31/23, the application was able to remain categorized as free and did not need to be changed to a paid application in our point of sale system or on the Master Eligibility List. Stephanie Stetz, the Determining Official, attends annual training and any additional training provided from the State that pertain to the determination of student's eligibility and other NSLP information.</p>				
<b>Corrective Action History</b>	Flagged by Katie Hunter 06/08/2023 02:17 PM				
	<p>Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.</p>				
	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)				
	FLOCKTOWN KOSSMAN ELEM-2373				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	FLOCKTOWN KOSSMAN ELEM-2373	411	07/10/2023	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Katie Hunter 07/03/2023 11:56 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Stephanie Stetz 06/29/2023 05:48 PM				
	<p>Staff will be trained on how to appropriately make a substitution to the planned lunch menu when required due to delivery or availability issues of the items needed for the planned meal. In addition visual reminders will be posted in each kitchen as a reinforcement to the training provided. All staff were trained on June 12, 2023 and will be reinforced at future staff meetings.</p>				
<b>Corrective Action History</b>	Flagged by Katie Hunter 06/08/2023 02:18 PM				
	<p>When making substitutions to the planned lunch menu, the SFA must make sure the substitution is appropriate and will still provide a reimbursable meal. Substitutions made for vegetables must still meet the weekly sub group requirements. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged